

ATI EVENTS

AUGUST 15, 1996

Thanks and Goodbye from Pam!

I'd like to thank everyone who participated in any way in that wonderful farewell party on August 8! All your cards, gifts and good wishes are appreciated more than you know. The Ohio State ATI Conservatory has always been such a special place for me (probably because I had to memorize the name of every plant in it), and it's what I think of first when I think of ATI. That beautiful painting will always be a reminder of the many years I've spent here and the wonderful people at ATI who have come to mean so much to me.

Again, thank you for all your encouragement, support and best wishes. I'll never forget any of you and I will keep in touch! (Please do the same).

Correction to address given out on Thursday, August 8: (oops!)

Pam Denison (Steve, Dip & Muffin, too)
7100 Pitchfork Lane
Min Hill, NC 28227
Phone: (704) 573-3990

NEWS FROM THE DIRECTOR:

I am very pleased to announce that Ms. Michelle Wood has accepted the position of Public Relations Coordinator at Ohio State ATI and will be starting September 9! From January, 1992 until the present, Michelle served as Public Information Officer for the Muskingum Watershed Conservancy District. Prior to that position, she interned at the MWCD, Diebold Inc., and Edgell Communications. Michelle holds a B.A. in Communications from Mount Union College. Please help me thank the search committee of Jill Byers, chair, Kim Sayers, Jim Carr, Gary Anderson and Pam Denison for their outstanding efforts. A reception is being planned for Michelle, tentatively scheduled from 10:30 - 11:15 a.m. on September 9 in the Skou Hall Student Lounge.

News flash! This press release recently came across my desk: "Wooster, Associated Press. Mayor of Moreland stiffs C. W. Burgerstein's ----- An unidentified employee of Ohio State ATI, claiming to be the Mayor of Moreland, ordered an expensive meal, several beverages, asked for a doggie bag, then left abruptly after the waiter was out of sight without paying her bill. Several witnesses claimed that this person works the switchboard at ATI; no arrests have been made to date, but an investigation is in progress."

Searches are underway for several positions. Admissions is seeking two counselors. The 100% time position (to replace Kim Miller) was posted on July 29. The 75% time (to replace Pam Denison) position will be posted very soon. Admissions is also seeking a clerical specialist to replace Marlena Taylor. That position was posted July 29; internal candidates are currently being interviewed. The Business Faculty search has been sent to Columbus for posting. The Upward Bound Program Manager position should be posted next week. The Account Clerk II position should be posted the week of August 19. The Typist II (switchboard) position was posted July 29. There were no internal candidates, so that position will be advertised on August 17. The part-time Clerk I position in the print room has recently been posted. The 90% time Secretary I (Nancy Steyer's) position has been sent to Columbus to be posted. Now do you understand why Margaret's head has been whirling?

Please help us welcome Diane Minks to ATI's Business Office, who has resigned her Clerk I position in the Print Shop to fill Cara Anderson's position as the new Account Clerk I. Diane has been sharing a desk with Rita Smolko -- this makes for some great cross-training opportunities!

Dr. Charlie Bird and Dr. John Furloe, Dean and Director of Academic Programs, at Ohio University - Lancaster, toured Ohio State ATI on August 7 as part of our continued dialogue about a possible "1+1 program" partnership between our two campuses. Dr. Bob McMahon spent time with them in the greenhouses because they had recently received a substantial gift that would enable them to build their own greenhouse.

I'll be out of the office on the following dates for vacation: August 16, 22-23, 26-30. Dr. Mokma will serve as acting director while I'm out.

Congratulations to George Kreps, Betty Aylsworth and Jay Clevenger, authors of a School-to-Work proposal, who worked with Doyle Davidson, Mary Lou Nuzum and Noel McDowell from the Wooster City Schools and Don Botto, from Goodyear. Their attempt to procure Region 9 funding was successful! Their proposal, to incorporate systemic cultural change using CQI techniques in the K-12 classroom and at Ohio State ATI, was rated #1 among all proposals received in this region. "Total Quality: From School to Work" will be the foundation of the partnership among Wooster City Schools, Ohio State ATI and The Goodyear Tire and Rubber Company.

Please note the attachment to this issue of ATI Events. OSU Alumni Society of Wayne County is sponsoring again a trip to an OSU Away game (Purdue) and you are some of the first to know. You may wish to note on your form that you are an OSU Employee in Wayne County which will also place you on a priority listing for tickets. Don't wait too long if you wish to tag along -- these tickets sell out pretty quickly.

NEWS FROM STAFF COUNCIL, RAY CLINE, PRESIDENT:

Greetings to the ATI Staff and Faculty from Staff Council. We look forward to a productive year of cooperation and teamwork together. Staff Council is currently reviewing the Staff Constitution and Bylaws, and making appropriate revisions. Final draft of these changes will be submitted for review and vote on September 10, 1996 at 1:00 pm at the Staff meeting. Open discussion will be held related to projects for the upcoming year. Bring your ideas!!
GO BUCKS.

NEWS FROM TECH PREP:

Preparations are taking place for Tech Prep to have publicity at the county fairs within the Consortium. Some of the schools have been willing to designate part of their space to Tech Prep. The display will incorporate students from the high school and ATI. For the Wayne County Fair, Gary Anderson will work with Jeff Johnson, the Horticulture teacher from the Wayne County Schools Career Center, to design a large display in the Vo-Ag building. A smaller display will be in the School Building as part of the WCSCC area.

This fall, a curriculum for Environmental Technologies will be developed using a similar process as the one used for Horticulture Technologies.

NEWS FROM ARTS & SCIENCE & BUSINESS:

Linda Houston will be presenting a two-day Writing Workshop in Orem, Utah, August 22 and 23, sponsored by the Houghton Mifflin Company's Faculty Development Program.

Ohio State ATI's first-ever Elderhostel Program won a great deal of praise from past participants of other Elderhostel Programs around the nation and in Europe. As reported in the *Daily Record*, Ross and Eleanor Willink of Webster, New York, veterans of 15 previous Elderhostel Programs, rated Ohio State ATI's program near the top based on their experience and found the program to be very well organized for a first-time effort. George and Marty Kreps wish to thank everyone at Ohio State ATI who contributed to the success of the program.

Ohio State ATI's Dream Team (Gary Coffing, Dave Willoughby, Rick Mitchell, Mark Thompson) and their caddie (Dick Niklas) will be going for the gold at the OABA Educational Trust's "Golf for Scholarships" golf outing at the Hawthorne Hills Country Club in Lima on Wednesday, August 21, 1996, where Ray Miller, Assistant Dean for the College of Food, Agriculture and Environmental Sciences will be the special honoree.

Mark Headings is scheduled to host the widely acclaimed OARDC and ATI Women's Club at his residence on September 19. The President of this distinguished group is Pat Harbert. The group will be learning about the birds (EMUS), and the bees, and the llamas.

NEWS FROM ADMISSIONS:

Farm Focus Friends: When you see Ron Borton, Tom Zimmerman, and Thad Welch (from the College), please give them a big thank-you for assisting us with Farm Focus. Due to personnel shortages in Admissions, we were unable to staff this event ourselves. Ron, Tom, and Thad were instrumental in making sure ATI was well-represented. Thanks, gentlemen!

International Recruitment: Again this year we are participating in Peterson's International Outreach project. This activity allows us to send 250 applications for admission, as well as other information, for distribution in more than sixty counties.

Ag Educators Meeting: Mark Thompson staffed a Tech Prep exhibit at the Ohio Vocational Educators conference in Columbus and the related meetings for ag educators.

NUMBERS: Autumn 1996 as of August 5, 1996 (compared to August 6, 1995):

APPLICATIONS		ADMITS		ACCEPT. FEE PAID	
'95	'96	'95	'96	'95	'96
430	469 (up 39)	374	416 (up 42)	270	293 (up 23)
(up 9.1%)		(up 11.2%)		(up 8.5%)	

NEWS FROM THE BOOKSTORE:

My name is Patricia Paxton and I would like to take this opportunity to introduce myself as the Manager of ATI Bookstore.

I started working in college bookstores while a student at Ohio State. After graduation I worked at Capital University Bookstore as well as Follett College Stores. I've spent the last eight years as the Textbook Manger at the Co-op Bookstore at Oberlin College.

I am very happy to be here and look forward to meeting everyone. I would especially value your suggestions/input as we work to make the store your favorite Bookstore.

NEWS FROM HEALTH SERVICES - KAREN MYERS, R.N.:

It's still August, let's talk anesthesia!

Q: What is Anesthesia?

A: It is the total or partial loss of physical sensation used for childbirth, surgery or diagnostic procedures.

Q: What types of Anesthesia are available?

A: There are 4 main types from which to choose:

- 1) General Anesthesia
- 2) Regional Anesthesia
- 3) Monitored Anesthesia
- 4) Local Anesthesia

Q: Who administers Anesthesia?

A: 1) An anesthesiologist, or 2) a certified registered nurse anesthetist under the supervision of the anesthesiologist.

If you wish to become more informed about Anesthesia, stop by Health Services. Current brochures from the American Society of Anesthesiologists are available.

NEWS FROM CONTINUING EDUCATION:

New Computer Courses on Fall Schedule! If you've been looking for Microsoft Office help, the Continuing Education Office just might be the ticket for the convenient, hands-on training you want! Three short courses on the fall schedule include: Introduction to Microsoft Office for Windows 3.1, beginning August 26, Introduction to Word, beginning October 8, and Introduction to Excel, beginning November 5. All three will be taught by Ginny Knowlton, who is in great demand for computer instruction all over Wayne County! Also scheduled for this fall are two Windows workshops, beginning September 16, to be taught by Chuck Cummings. (Chuck received rave reviews for these workshops last spring.)

Dates, times, and fees are in the Autumn 1996 Continuing Education schedule - check it out!

Managing Individual Performance Supervisors, take advantage of this close-to-home opportunity to improve your supervisory skills. This series includes five sessions designed to help you learn or improve skills in managing the individual performance among your employees. Begin with identifying *Your Role & the Basic Principles* of this Zenger Miller Frontline Leadership training program, then move on to *Establishing Performance Expectations*, *Developing Job Skills*, *Taking Corrective Action*, and *Coaching for Optimal Performance*. Nancy Brooker, Certified Zenger Miller facilitator, will be leading these sessions which begin in October. Dates, times and fees are in the Autumn 1996 Continuing Education schedule - look into this professional development opportunity!

Second Offering of Internet & Web Pages Jim Carr will be wrapping-up the second offering of his Using the Internet short course, and Creating Web Pages short course the week of August 12-16. The first offering of these short courses was held in June, with the second round being this week. Participant diversity has included representatives from medicine, education, construction, city planning, ministry, and agriculture!

NEWS FROM DEVELOPMENT OFFICE:

Ella Copeland is serving on the university's Steering Committee for the 1997 Campus Campaign. Ella's enthusiasm and creativity for our ATI Campus Campaign will spread to the university-wide program as the group determines the theme, plans publicity and gives overall direction for next year's campaign. Look out, Ohio State, here comes Ella!

The next **Campus Campaign** giving report will be issued in September. If you've waited to make your gift or pledge, this is a great time to join in support of ATI and Ohio State.

The **CEED Campaign Steering Committee** will meet on September 3. Bob Moser will meet with the committee to decide the next steps with the CEED Campaign. Additional gifts will be solicited for the endowment and the construction fund.

Congratulations to **Sam Woods** on successfully soliciting a recent corporate gift of \$2,000. This is one of several such gifts he has initiated to improve the educational environment for students.

The family of a deceased alumnus is setting up a **memorial scholarship** fund for turfgrass students.

The **Glenn and Janet Wenz scholarships and loans** will be awarded for the first time this fall. The Wenz's gift establishes the newest endowed fund designated for ATI students. Glenn is a partner in a family greenhouse business in Toledo.

Football season is approaching. If you know of a major donor or potential donor who would

enjoy attending a brunch and game, please contact Sandy Lueschen right away. The Development Office is inviting people NOW for the available opportunities. (Don't even THINK about Notre Dame!!)

Gift memo supports are now sent to Jill Dawson to facilitate fiscal management. These reports show the detail on gifts designated to various programs. Chairs and unit administrators will receive copies when the department receives a new gift. Please thank donors promptly!

NEWS FROM INSTITUTIONAL SERVICES:

Personnel Changes - We are pleased to announce that Diane Minks filled the Account Clerk I position in the Business Office as of August 6. Edna's loss was our gain and Diane's accounting knowledge and efficiency are already evident to our staff. As a result of Diane's transfer, there is an opening for a Clerk I - 50% appointment in the Print Shop.

We are sad to see Amy Howman leaving us on September 6th, however, she is leaving for a good job opportunity with an accounting firm in Medina. We wish her the very best and expect to hear from her frequently. Amy's position will soon be posted.

Over the last two months we have had 14 positions open up and we hope we are near the end of the changes. As much as we dislike losing good employees, we are always pleased when new growth opportunities occur for employees and their families. During this time we are closely reviewing and adjusting positions as necessary and appropriate to reorganizing and saving personnel dollars.

Apartment Village Groundbreaking - Faculty, staff and students are encouraged to attend the Apartment Village Groundbreaking ceremony on Tuesday, August 20th at 10:30 am, West of the Skou parking lot. This brief ceremony will set the stage for construction to begin in September.

Reception and Director's Office Renovation - Delivery of the furniture for the renovation project has been delayed, however, we anticipate installation of the Herman Miller Furniture (reception and offices) the first week of September and installation of the Director's office furniture the third week of September.

Halterman Lab renovations of rooms 123 and 129 is almost completed with the exception of delivery of some large equipment items. This will all be completed before classes begin.

The final accounting for FY96 will not be available for another two weeks, so the cash balance report on the general ledger and CE account will be shared in September.

LIBRARY LEARNING RESOURCES CENTER:

Thanks to a wonderful crew of library student assistants, the library staff have completed a number of their major summer projects. The periodical inventory was completed in record time. The shelf-reading of the book collection was completed also. Over the school year, books are identified as missing, but the shelf-reading located more than fifty percent of those. The classroom inventory of audio-visual equipment was completed. In the acquisitions area, a backlog of one hundred problem books (we call those "snags") was processed. The first order of new books for 1996-97 has been placed via electronic ordering. We salute Sarah Miller, April Smith, Sharon Wayts, Emily Yoders, and Jennifer Zikefoose, our summer crew.

Ella Copeland, Thai Hoang, Judy Taylor and Connie Voss have just completed training sessions for Netscape and Eudora provided by Jody Lanham at OARDC.

In the wonderful world of the Internet, there are still some basic truths to be kept in mind. A recent article in the May 1, 1996 issue of Library Journal contained a list of "website watchwords". As you use a website, you may want to keep these in mind:

Authority: substance, depth, uniqueness, accuracy, and currency

Organization: easily grasped, logical, clearly divided

Search Engine: clear instructions on usage, Boolean capabilities, keyword searching, frequent index updates, speed, well-formatted output

Accessibility: consistent, speedy availability, text-based alternative pages

NEWS FROM HORTICULTURE INDUSTRIES:

Bob McMahon will be judging fruits and vegetables on August 19 at the Lorain County Fair.

NEWS FROM DISABILITY SERVICES:

Volunteer Readers, You're awesome!! The Wooster community has responded in a wonderful way to our need for volunteer textbook readers. Currently we have eighteen individuals in the local community and four from Cleveland reading textbooks onto tape. The volunteers are from organizations including OARDC/ATI Retirees, St. Peter's Lutheran Church (Candice Johnson's church) the Cleveland Sight Center, and individuals who responded to our ad in the "Here and There" section of the Wooster Daily Record. Some books have been read already and returned for copying to students - what a great group!!!

I wish to extend a huge **THANK YOU** to faculty members, ATI Library staff, and ATI Bookstore staff for assisting in determining texts needed and in providing copies of those texts for reading. Your prompt assistance has made the volunteer program a success!

P.S. We still have some books that are yearning to be read -- so if you or someone you know would enjoy reading onto tape, please contact Tanya Kunze at Extension 1253, or Cheryl Patterson at Extension 1223.

FREE FREE FREE FREE FREE

Did you know that there is a **FREE** information class being offered at Wooster Community Hospital on **August 28, 1996, from 7:30 pm - 9:00 pm?** Well, there is. The class is titled "**Attention Deficit Syndrome and Learning Disabilities**" and will be presented by Dr. Dennis Helmuth, psychiatrist, and Dr. John Miller, M.D. Many of you have had or will have ATI students with these disabilities in your classroom or office, so please take advantage of this opportunity to gain more information from professionals in the private sector. To attend, you need to **pre-register by calling 263-8496. Remember, It's FREE!**

OSU BUS TRIP TO PURDUE

19 OCTOBER 1996

Sponsored by the OSU Alumni Club of Wayne County

Round Trip -- Same Day

Time: 4:45 a.m. (We think -- stay tuned!)

Leave from OARDC parking lot

Price -- \$ 65 per person

\$ 60 for club member

----- \$120 per couple

\$110 for club members

Ticket includes: Ticket to the game
Round Trip Motorcoach Fare
Continental Breakfast (Juice, Coffee, Donuts)
Movies -- Including OSU Game Films
Soft Drinks on the bus
Wayne County Club Membership
Great Buckeye Comraderie & Spirit!!

Reservations: Call 263-7790

First come, first served basis, based upon receipt of check, and.....

Preference will be given in the following order:

Past ('94 or '95) Trip Participants

Club Members

Wayne County Alums

Wayne County Adults (Friends of OSU)

Other OSU Alums

Other Adults age 18 or older

Each family can request up to 4 tickets until after Sept. 19 -- After which, additional tickets may be purchased and after which, above preference expires -- "first in" will be priority.

GO BUCKS!